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| --- | --- | --- | --- | --- | --- |
| **Academic Program:** | | | **Submission Date:** | |  |
| **Rubric** | **3**  **Meets Criteria** | **2**  **Meets Some Criteria** | **1**  **Meets Few to No Criteria** | **Comments/ Recommendations** | **Score** |
| **Program Goals** | Report articulates clear program goals that state the general aims or purposes of the program and are compatible with program and/or university mission statements. | Stated program goals are somewhat unclear or seemingly incompatible with program and/or university mission statements | Report fails to articulate clear program goals and/or is incompatible with either  program and/or university mission statements |  |  |
| **Student Learning Outcomes of the Program** | Report clearly defines measurable student-learning outcomes for the program that correspond to the program’s stated objectives, mission, vision, and goals | Report outlines some measurable student-learning outcomes, but a lack of clarity exists with other outcomes and/or with correspondence to program’s objectives, mission, vision, and/or  goals | Proposal fails to clearly define measurable student-learning outcomes for the service-related activity/project or fails to provide adequate assessment of learning outcomes |  |  |
| **Methods of Assessment** | Report clearly demonstrates the employment of a sound, systematic (i.e., time, resources, replication) method of assessing student learning outcomes at  various levels (e.g., program, course, university) | Report outlines a systematic (i.e., time, resources, replication) method of assessing student learning outcomes, but several recommendations for improvement are warranted | Report fails to clearly demonstrate the employment of a sound, systematic (i.e., time, resources, replication) method of assessing student learning  outcomes at various levels (e.g., program, course, university) |  |  |
| **Assessment Results** | Report clearly communicates comprehensive information about student learning and achievement in different forms for a variety of audiences. | Report communicates information about student learning and achievement, but several recommendations for improvement are warranted. | Report fails to communicate information about student learning and achievement in different forms for a variety of audiences. |  |  |
| **Analysis of Assessment Results** | Report demonstrates a clear depiction of data collected and an appropriate analysis (i.e., statistical analyses,  interpretation, and implications) of the collected data in relation to the program’s identified goals and objectives. | Reporting and/or analysis of assessment data are variable and recommendations for improvement are warranted | Report fails to demonstrate a clear depiction of data collected and/or fails to analyze data appropriately (i.e., statistical  analysis, interpretation, and/or implications) in relation to the program’s identified goals and objectives. |  |  |
| **Planned Program Changes** | Report clearly identifies relevant program modifications based on assessment data. | Report identifies program modifications, but several recommendations for improvement are warranted. | Report fails to identify relevant program modifications based on assessment data. |  |  |
| **Possible Changes in Assessment Procedures** | Report clearly identifies possible changes in assessment procedures and/or tools (if necessary) based on assessment data. | Report identifies possible changes in assessment procedures and/or tools (if necessary) based on assessment data, but several recommendations for improvement are warranted. | Report fails to identify possible changes in assessment procedures and/or tools based on assessment data. |  |  |
| **Program Aspirations** | Report clearly communicates program aspirations for the next academic year (i.e., targets for meeting or exceeding goals, resources needed) based on assessment data. | Report communicates program aspirations for the next academic year (i.e., targets for meeting or exceeding goals, resources needed) but several improvements are warranted. | Report fails to communicate program aspirations for the next academic year (i.e., targets for meeting or exceeding goals, resources needed) based on assessment data. |  |  |
|  | | | | **Total Score (X/24)** |  |

Recommendation: Meets Criteria

Minor Revision

Major Revision

Comments to Author: