

Brenner Library Assessment and Annual Report for Fiscal Year 2014-2015

Summary: The Brenner Library Assessment and Annual Report for Fiscal Year 2014-2015 consist of three parts. Part 1 is the assessment report which focuses on the assessment of the literature and the bound journal collections. Following the rubric for program assessment reports established by the Academic Assessment Committee in 2013, the library's mission and goals are linked to the assessment of the literature collection and the print/bound journals. The net result of this assessment is a significantly streamlined print collection which will better serve the students. Part 2 (page 6) includes the other activities and services provided by the librarians. Highlights include the opening of the Student Success Center, the re-visioning and continued renovation of the library, and librarian's collaboration with staff from the Success Center and IT to improve services to students and faculty. Part 3 (page 10) includes various statistics which are annually reported and often required by outside agencies throughout the year. The library's specific goals for the coming year are outlined on page 13 at the end of this report. For convenience some key statistics generated since 2012 are provided in this chart.

Service	2012/2013	2013/2014	2014/2015
Number of students attending Quincy University(full, part-time, graduate and undergraduate students as reported to IPEDS)	2,485	2,139	1,598
Number of persons using the library (gate count)	61,505	40,761*	52,060
Circulation transactions including reserve and browsing transactions for all patrons from QU and other libraries.	9,606	8,563	11,504
Total number of books borrowed	5,237	4,707	4,239
Research assistance transactions	1,442	1,412	1,708
Resource sharing transactions #1 (items borrowed by QU patrons from other libraries)	1,064	1,067	1,112
Resource sharing transactions #2 (items loaned by QU to other libraries)	2,681	2,519	2,524
Number of searches performed on research databases subscribed to by QU	105,773	128,522	111,671
Number of print and electronic journals subscribed to by QU	302	302	300
Number of print books in the library	164,334	155,460	134,143
Number of media items in the library	7,191	6,850	6,665

*The main library entrance was closed for repairs for over two months during 2013/2014.

Part I: Assessment Report

Mission of Quincy University: Quincy University stands as a Catholic, independent, liberal arts institution of higher learning in the Franciscan tradition. Inspired by the spirit of Francis and Clare of Assisi, we respect each person as a sister or brother with dignity, value, and worth. We work for justice, peace and the integrity of creation. We prepare men and women for leadership and for the transformation of the world by educating them to seek knowledge that leads to wisdom. We welcome and invite all to share our spirit and life.

Mission of the Brenner Library: The Brenner Library supports the mission of Quincy University as a Catholic, independent, liberal arts institution of higher learning in the Franciscan tradition. The library is

a forum for information and the exchange of ideas, reflecting all points of view. Brenner Library is the main resource for information, scholarly research, and intellectual support for the curricula of Quincy University. The library provides resources for the interest, information, and enlightenment of all persons in the Quincy University community, and the community of scholars at large.

Library goals:

- Develop the library as a place where the entire University community may collaborate intellectually, culturally and socially fostering communication, life-long learning and overall enhancement of the learning experience.
- Provide resources to support the University's curricula, and indeed support all areas of interest and scholarship by continuing to develop the library's collection while transitioning from primarily print materials to primarily electronic resources.
- Provide convenient and seamless access to all resources by maintaining related metadata and all consortia, regional and national partnerships. Every effort will be made to locate and provide access to any resource needed by a member of the University community.
- Collaborate with faculty to teach each student how to locate, evaluate and use information in any format effectively.

Cross-Curricular and Overarching Learning Outcomes: Information Literacy--Students will access needed information, critically evaluate information and its sources, and use information effectively, ethically and legally for specific purposes. (Assessment Cycle for Bonaventure Program Learning Outcomes--Academic Assessment Committee, 9-4-14)

Assessment for fiscal year 2015 focused on portions of the print book and journal collections. Continuous assessment of print, media and electronic resources is necessary to support the information literacy learning outcome "students will access needed information, critically evaluate information and its sources, and use information effectively, ethically and legally for specific purposes." and the library goal to "provide resources to support the University's curricula, and indeed support all areas of interest and scholarship by continuing to develop the library's collection while transitioning from primarily print materials to primarily electronic resources."

Print collections assessed included the literature collection and the print journal collection. The purpose to this assessment was to 'right-size' the collection so that it supports the current curricula and the scholarly research needs of the 21st Century. Assessment of the collections consisted of examining titles for their usefulness with current curricula, removing damaged, outdated and redundant titles; and replacing core titles as necessary with print editions or electronic versions. Related metadata was removed or updated in the library discovery platform. Titles become outdated or redundant when the title is no longer used because emphasis in the curricula has changed; or, the title is available electronically; or finally, when the information contained in that title is outdated or no longer correct.

Curricula changes are often subtle and dependent upon the current faculty and their specialties in their disciplines. For example, ten years ago the English program was under the direction of faculty who specialized in British literature. Subsequently, course offerings, especially on the upper levels,

included several courses in Chaucer, Shakespeare, and Romantic Literature. Whereas, during this past academic year the emphasis was in contemporary and American literature as evidenced by courses in American Poetry, Ethnic and Minority Voices in American Literature, and the 'Beat' Movement in American Literature and Culture.

Ejournals: Titles may also become redundant as they become available electronically. This is particularly true for journals, both popular and scholarly. Accessing journal articles or even entire issues of journals electronically is, for the student, the most convenient way to incorporate current article information into their assignment. Electronic journals provide global, 24/7 access. Unfortunately, some journal titles are not available electronically, usually due to publisher preferences and/or the cost to the library, and so are only accessible in print. However, that number is declining yearly. The following chart illustrates the number of print and electronic journal titles subscribed to by the library in 2005, 2010 and 2015.

	2005	2010	2015
Print journals	409	311	271
Microform journals	35	10	7
Electronic journals	11	14	22

For fiscal year 2015-2016, the library anticipates further reducing the print journals subscriptions by 27% or about 85 titles. As print subscriptions have declined, the need to retain a retrospective print journal collection has also decreased. Historically, print journals were bound together by volume or year and stored for retrospective research. Because many journals are now available electronically either through direct subscription or through a database, retrospective scholarly research is no longer dependent upon print copies. The library has therefore deaccessioned many bound volumes. The following chart illustrates the number of bound volumes held in the library in 2005, 2010 and 2015.

	2005	2010	2015
Bound volumes	46,185	48,949	375

EBooks: The library is transitioning from offering primarily print resources to providing primarily electronic versions. The goal is to select the best resources in print, media, and electronic to support and enhance student learning at Quincy University. As mentioned before, print books are being assessed and outdated, damaged or redundant titles are being removed. Core titles are replaced but not necessarily with a print version, nor are rare titles or multiple copies needed. Of note is the decrease in rare holdings: in 2010, the rare book collection contained 14,747 volumes and as a result of deaccessioning necessitated by remodeling the library building, the current rare collection includes 1,952 volumes. These unique titles, often of local interest, are not available electronically. Nevertheless, the library has significantly reduced its print book holdings in favor of electronic titles. The following chart illustrates this change.

	2005	2010	2015
Print books	152,206	149,865	134,143
Electronic Books	220	2,846	2,089

Results of assessment and future plans: Since 2002, the library has assessed and modified its print book and journal collections reviewing all subject areas at least once. This year, the literature and bound journal collections have been assessed retaining core titles while removing outdated/unnecessary volumes. Because the literature collection was the largest part of the print book collection, in number of volumes, the complete assessment of this section will continue into fiscal year 2016. However, as of this writing, about sixty percent of the literature collection has been reviewed, and the bound journal assessment is complete. Rhetoric, American and British authors' biographies, American and British poetry has been assessed. American and British collected works and Early English literature have been assessed. American drama has been assessed. German, French, Italian, Spanish and Classical Latin and Greek literature, as well as, Russian, Asian and African literatures have also been reviewed. There are several subject areas yet to be assessed including British drama, which includes Shakespeare; and American and British fiction. About sixty percent of the original literature collection has been removed. The remaining titles reflect more current scholarship, recent authors and newer copies of primary or classical works. About ninety percent of the original bound journal has been removed. In all, the streamlined literature and bound journal collections will help students and faculty locate core titles more efficiently and easily identify more recent scholarship and 21st Century authors. The following chart illustrates the number of volumes in the literature collection remaining after assessment in each of the literature subjects. These remaining volumes are newer titles or core works.

Type of Literature	Volume count in 2014	Volume count after assessment 2015
Rhetoric	3,326	1,325
American anthologies and authors biographies	2,820	1,521
American poetry	1,197	710
American drama	720	351
American fiction	4,296	'in process'
American essays, letters and collected works	1,136	421
British anthologies and authors biographies	3,000	967
British poetry	3,619	1,024
British drama and Shakespeare	2,074	'in process'
British fiction	2,962	'in process'
British essays, letters and collected works	1,393	251
Anglo-Saxon and Early English literature	112	34
German Literature	1,888	435
French Literature	1,185	769
Italian Literature	204	152
Spanish Literature	1,521	437
Latin, Classical and Medieval	600	218
Greek, Classical and Modern	832	362
Russian, Asian and Other Literatures	971	514
Total	33,847	9,491 (as of May 15, 2015)*

*Most likely when the assessment is complete, the library will retain about 5,000 more volumes bringing the total volume count for literature to about 14,400 or about 43-45 percent of the original collection.

Another result of ‘right-sizing’ the collection is that the library will be able to remove excess aisles of shelving and open more collaborative or private study space for the students. Also, removing excess shelving units improves lighting and the overall appearance of the building.

The next subject area planned for assessment is the social science print book collection. The social science area includes the subjects of family, race and gender studies, political science, economics, law, government information, criminal justice, education and folklore. The social science collection is currently divided between the main floor and the upper level. As a result of the assessment and deaccessioning of the bound print journal collection, a sizable area of shelving has been freed on the upper level and it is planned to relocate all of the social sciences to the second floor. Assessment will continue through 2017 as this area currently holds over 29,000 volumes. The net result of both the relocation and assessment is to make the social science collection current, reflective of the curricula, and, enable more efficient access which all contributes to student learning.

The library continuously assesses other components of library services including research assistance, information literacy instruction, resource sharing transactions, use of library’s collections in print, media, and electronic, and, the use of the physical building. Although these services are not analyzed in this year’s assessment report, future plans include a more rigorous assessment of each service. Nevertheless, the library annually collects basic statistics for not only this annual report, but various government and higher education reports that occur throughout the year. The following chart briefly highlights the statistics generated by these services and resources (a complete statistical review of all library services, resources and budget is included beginning on page 10)

	2010	2015
Circulation transactions including reserve and browsing transactions for all patrons from QU and other libraries.	9,432	11,504
Resource Sharing transactions (items borrowed by QU or loaned to other libraries) this is the total number of requests both filled and unfilled	5,049	4,776
Research Assistance Transactions	1,376	1,707
Total number of Print Books (excluding rare volumes)	149,865	132,191
Total number of eBooks and websites incorporated into the library’s catalog	2,846	2,089 [^]
Total number of Print and Microform Journal subscriptions	297	278
Total number of electronic journals subscriptions	14	22
Total number of media items	8,827	6,665
Total number of streaming videos	0	4,077
Total number of electronic databases for research	64	56
Total number of transactions or searches performed using electronic resources including the library catalog	70,245	128,850

[^]Some websites were removed from the catalog because the link to that website was no longer working.

Aspiration and Goals: The Brenner Library aspires to be the place on campus where students actively engage in research, exploration, reflection and hopefully have some fun along the way. The goals

mentioned at the beginning of this report are ongoing, reflecting the library's evolving relationship to student learning. Specific goals for fiscal year 2016 are listed at the end of this report on page 13.

Part II: Annual Report of Services and Activities

Student Success Center: August of 2014 saw the opening of the Student Success Center in the lower level of the Brenner Library. The Success Center offers free tutoring services, supplemental instruction facilities, and focused support for both writing and math. In addition, the Center offers the Career Services department through which students can explore internships and career possibilities. There is a state-of-the-art computer lab with discipline-specific software and ADA compliant testing rooms. Since the Success Center is located in the Brenner Library, students can easily move throughout the entire building and access a variety of services all designed to enhance their learning experience.

The staff of the Center and the library have collaborated to provide complimentary service hours and during final exam week, provide a 'stress free' zone which included candy, snacks and give away stress toys to ease the tension during exams. The students reacted very positively to this collaboration and it will be continued in the future. Also, on a more serious note, the library plans to collaborate with the Center staff to answer some of the student study needs such as providing an after-hours study space and insuring that the same software is available on all student-access computers so that students may use whatever software they need wherever they are in the building.

In all, the Student Success Center, along with Qyo Sweet Treats Café and the Brenner Library provide a great 'triple play' of services for the students—they can get all of their work done in one building, and even have lunch.

Re-visioning: All university libraries are undergoing a re-visioning of their services and facilities in response to the changing vista that is 21st Century higher education. The Brenner Library is also re-visioning its role in student learning. For the past few years, various areas of the library have been renovated; the Student Success Center (2014); Qyo Sweet Treats Cafe and handicapped access ramp (2012) and the information commons area on the main floor (2011). There are further physical renovations needed to bring a forty-eight year old building into the 21st Century. While some renovation must be done, such as replacement of the HVAC system for the main and upper levels; or should be done to better serve students, such as upgrading the Wi-Fi on the main and upper levels, and adding a fully ADA compliant elevator to the building. Other renovations are necessitated by a re-visioning of the library's roll in student learning.

Rather than continue renovation by disjointed phases, the university administration suggested that a committee of librarians and university administrators be formed to work out a strategy/plan for the library to re-vision itself. This committee consists of the Dean of Library and Information Resources, Librarian-Research and Instruction Services, Associate Librarian-Access, Circulation and Serials Services, the Vice President for Academic Affairs, the Vice President for Enrollment Management and Academic Support, the Director of Information Technology, the Vice President for University Advancement, the university's grants writer, and the university's architect.

The committee met several times brainstorming ideas of not only how to renovate the physical space, but how the library might provide different or enhanced services to improve student learning. Students collaborate on assignments and projects much more frequently than they did in the past. Libraries are providing 'maker-space' or physical space and technology to allow students to collaborate not only with their peers at their own institutions, but also with faculty and students from any institution in the world. Today's students require access to technology and software at point of need, so the campus must be flexible in providing access to this technology via Wi-Fi, mobile devices, multimedia equipment and printing devices. The library is an ideal place to provide students with access to this type of technology. Students need a place on campus where they can engage in quiet study, reflection or simply de-stress, and again, the library is the perfect place on campus to provide these opportunities. The library is also a public space providing a location for social and cultural events. All of these needs are brought together in one of the Brenner Library's overall goals mentioned at the beginning of this report: *Develop the library as a place where the entire University community may collaborate intellectually, culturally and socially fostering communication, life-long learning and overall enhancement of the learning experience.*

As of this writing, a preliminary design has been submitted by the university's architect, Anthony Crane, AIA, of Architechnics, Inc. Quincy, IL. This plan reflects many of the ideas discussed by the committee. The committee will continue to discuss and refine this plan, and share them with the other students and faculty through focus groups, surveys or open meetings. Funding, of course, is a serious issue, but the library has a plan and is evolving to serve the needs of the 21st Century student.

Technology Upgrades: Thanks to the generosity of the Class of 2014, the library purchased 10 ASUS Memo Pad tablets for student and faculty use. The library collaborated with Tony Hayes, Director of Information Technology, to purchase a tablet that is compatible with the university Wi-Fi and most other free Wi-Fi systems. The tablets were introduced to the university community and have been used by faculty and students with positive comments from both.

In the summer of 2015, the Brenner Library will upgrade its integrated library system (circulation, resource sharing, online public catalog) in collaboration with the Consortium of Academic and Research Libraries in Illinois (CARLI). The upgraded system will enable the library to provide better, seamless access to resources at Brenner and at other CARLI libraries. Another discovery service which provides access to holdings at libraries around the country, OCLC, will significantly upgrade its software. The *OCLC FirstSearch* service, which has been available to Quincy University since 1995, will transition into *WorldCat Discovery* which is a suite of cloud-based applications that brings together the old *FirstSearch* and *WorldCat Local* services. *WorldCat Discovery* will enable students to review over 1.3 billion electronic, digital and physical resources in libraries around the world through a single search of both *WorldCat* and a central index that represents nearly 2,000 e-content collections. This will provide Quincy University students with a significant resource for their assignments. It is easy to use and will be highlighted on the library's web pages.

The librarians continue to collaborate with the Office of Communications to update and improve the library's web pages. Also, the library and IT staff collaborated to create a mobile app for library resources, thus putting the Brenner Library at every student's finger tips.

Archives and Exhibits: Thanks to a grant received by CARLI, the library was able to have the university's student yearbooks, *the Gyrfalcon*, digitized. One copy of each yearbook published by Quincy University from 1949-2001, when the yearbooks ceased publication, were sent to CARLI. The volumes were digitized in their entirety and the images reside on the free site, *The Internet Archive*, at <https://archive.org>. This is a wonderful resource which is free and accessible to all and has generated many positive comments from current students, faculty and alumni.

The Brenner Library featured a year-long exhibit on the Centennial of World War I (1914-2014). The exhibit featured letters from Quincy area service men, Quincy German and English newspapers and other items relating to the war and the US participation in the conflict. Planned exhibits for 2015 include an exhibit on Abraham Lincoln and the Constitution which is part of a city-wide project, funded by a grant from the American Library Association, to bring attention to the role President Lincoln played in enhancing presidential powers as a result of the Civil War. Partnering with Quincy University is John Wood Community College and the Lincoln-Douglas Interpretive Center.

Librarians' services to the university community and professional activities: The librarians, in their roles as faculty, serve on several academic committees representing the Division of Fine Arts and Communication (in accordance with University Governance Policy). Patricia Tomczak completed her tenth year of service as recording secretary for the Academic Assessment Committee. She also served on the Common Read Committee which selected the common text to be used by all Quincy University Experience (QUE) classes in 2015. Ms. Tomczak, as library dean, attended the monthly Academic Unit Leaders meeting under the direction of the Vice President for Academic Affairs. Nancy Crow served on the Academic Programs committee. Sharon Sample served as chair of the Academic Standards Committee. All of the librarians attended meetings of the General Assembly of the Faculty and Faculty Discussion on Assessment events sponsored by the Academic Assessment Committee.

To better serve the students, the librarians participated in several training opportunities. Under the direction of the Multicultural and Leadership Programs Office, Patricia Tomczak and Sharon Sample participated in Ally Training sessions. Ally Training is a program designed to help foster a supportive environment for students who identify as lesbian, gay, bisexual, or transgender. The librarians participated in the Building a More Inclusive Campus seminar intended to provide faculty with a summary of the Campus Climate and Diversity survey (conducted in the spring of 2014 by the Office of Student Affairs) and initiate an open discussion concerning diversity issues. The librarians also participate in New Faculty Orientation and Ms. Tomczak and Ms. Sample served on the Presidential Scholarship Interview Team.

The librarians received training for the *LiveText* software so that they may participate fully in the assessment of the Bonaventure program, particularly the assessment of the information literacy

learning outcome. The library staff attended the university-sponsored meeting that focused on the federal Title IX policy relating to sexual discrimination in education programs/institutions.

In pursuit of professional development, the librarians attended conferences, regional meetings and viewed webinars. Patricia Tomczak attended the Illinois Library Association Annual Conference, Nancy Crow represented the library at the annual meeting of the Consortium of Academic and Research Libraries, and Sharon Sample attended a regional meeting of OCLC libraries held at the Illinois State Library. The librarians attended regional meetings of the Reaching Across Illinois Library Systems (RAILS) which connects libraries from across west-central Illinois. In preparation for a major upgrade of the library's integrated circulation and cataloging systems, the librarians have attended ten webinars to familiarize themselves with this crucial software.

Because of restructuring of library personnel in August of 2014, the staff position of circulation supervisor was eliminated. The circulation supervisor's duties which include hiring, training and supervising student workers; maintaining the reserve service; enforcing circulation protocols which are determined in part by consortial agreement with CARLI; opening the library each business day; and other clerical tasks have been absorbed by the librarians. It should be noted that Sharon Sample Associate Librarian—Access, Circulation and Serials Services took on most of the circulation duties including supervising students and enforcing circulation protocols; and Nancy Crow, Librarian--Research and Instruction Services, took over maintaining the reserve service, ordering supplies and opens the library each business day.

Events and Donations: The library hosted several events this past year including the Board of Trustees Luncheon during their October meeting and several receptions for artists whose works were on exhibit in the Gray Gallery particularly the retrospective exhibit by Associate Professor of Art and Chair of the Division of Fine Arts and Communication, Karl Warma. The library also served as a meeting site for the Quincy University Retirees Organization and hosted the seventh annual Poetry Competition in April co-sponsored by the Friends of the Brenner Library and the English Department. The library hosted a reception for students and parents attending Discovery Days. The library expects to collaborate with various university departments to provide more cultural and social events for the students in this next year.

The Friends of the Brenner Library (a fund raising organization that provides limited library services to patrons from outside the university community for a fee) sponsored a 'gift basket' featuring the musical film "Into the Woods" for the Senior Class of 2015 wine and cheese fund raising event; and they also sponsored a 'hole' at the Mart Heinen Golf Tournament in May. The Friends currently has about 20 members who pay a modest annual fee to check out library books/media, and use computer services on-site. The Friends also sponsored the sale of books deaccessioned by the library, including rare titles, to book dealers and the general public. In the past year, sale of deaccessioned materials brought in over \$5000 to the library's gift fund.

The library received several donations including a collection of research titles, valued at over \$5000, from Mr. and Mrs. Jack O'Gorman in memory of the late Fr. Jovian Lang, OFM- former library

dean who oversaw the design and construction of the current library building. Mr. O’Gorman is a former student of Fr. Lang and currently is a librarian at the University of Dayton. Also, local authors have donated copies of their publications. Al Beck, local poet and artist, donated three new books of his poetry. Mary Byrne Eigel, alumna of Quincy University, donated a copy of her recent publication on health issues. The library also received memorial gifts in the names of Fr. Jovian Lang and Fr. Victor Kingery.

The Brenner Library would like to remember Fr. Victor Kingery, OFM former Dean of Library and Information Resources (1970-2000) who passed away in December of 2014. During Fr. Victor’s term as Dean, the library moved into the electronic age—the first version of an electronic circulation system and catalog were installed. Also, he introduced the Internet to the campus making the library the first office to provide Internet services and helped to create a library webpage. Fr. Victor authorized the library to join with multi-type library consortia under the Illinois State Library to provide basic research databases. But above all he is remembered as a kind and gentle man, a good mentor and friend. He will be missed.

Part III: Statistics for Fiscal Year 2014-2015:

A. Summary of Library Materials

	2014	2015
Total number of print books	155,430	134,143
General collection	135,329	119,251
Children’s Collection	7,988	8,144
Reference Collection	4,779	4,796
Rare books, 19th Century Collection*	7,334	1,952
Bound journals (number of volumes)	38,972	375
<i>Total number of bound volumes</i>	<i>194,402</i>	<i>134,518</i>
Number of microform books	8,184	8,178
Number of microform journals (microfiche pieces and microfilm reels)	157,956	149,971
Total number of journal subscriptions	302	300
Number of journal subscriptions in print or microform	287	278
Number of electronic journal subscriptions	15	22
Number of audio-visual items	6,850	6,665
Audio Cassettes	512	511
Compact Disks	1,375	1,503
Records	633	602
DVDs	4,330	4,049
Number of electronic resources or collections	56	56
Research databases for journal articles, newspapers, and images	42	42
Streaming videos accessible via the library’s homepage and catalog	4,125	4,077
EBook collections accessible via research databases	5	5
EBooks and websites accessible via the library’s catalog	690	568
EBooks provided by CARLI and accessible via the library’s catalog[^]	29,000	1,500

* Although not included in the total number of print volumes owned by the Brenner Library, the library is the caretaker for a collection of rare books numbering 3,683 volumes which are owned by the Sacred Heart Province of the Franciscan Order of Friars Minor.

^The large number of eBooks available in 2014 was made possible by a grant from CARLI. The grant funding ended in late 2014, and CARLI purchased 1,500 of the most popular eBook titles to add to all CARLI libraries' catalogs. The Brenner Library has chosen to subscribe to an eBook service from EBSCO beginning in July of 2015 which will provide access to a variety of scholarly titles appropriate to a liberal arts institution.

B. Number of Items Added to or Deleted from the Collection

Item Type	Count as of 5/31/14	Number of items added	Number of items deleted	Count as of 5/31/15
Audiocassettes	512	0	1	511
Compact Disks	1,375	128	0	1,503
Recordings	633	0	31	602
DVDs	4,330	259	540	4,049
Streaming Videos	4,125	0	48^	4,077
Filmstrips and Slides	12	0	4	8
Books, general collection including scores and thesis	135,329	553	16,631	119,251
Rare Books, 19th Century (print)	7,334	50*	5,432	1,952
Rare Books (microform)	8,184	0	6	8,178
Children's books	7,987	122	4	8,105
Reference books	4,779	17	0	4,796
Maps, kits, software and equipment	331	29	0	360
Microfiche (pieces and reels) journals and newspapers	157,956	89	8,074	149,971
Bound journals	38,975	0	38,600	375
Grand Total	371,862	1,197	69,371	303,738

* Unique titles and titles by local authors that were removed from the general collection and relocated to the rare collection.

^ Videos were removed from the streaming video collections at the request of the publisher.

C. Summary of Library Services

Service	FY 2013-2014	FY 2014-2015
Total circulation transactions including reserve and browsing transactions for all patrons from QU and other libraries.	8,563	11,504
Total number of circulation transactions for Quincy University patrons	5,689	5,160
Academic Employees	103	133
Faculty	872	790
Graduate Students	596	526
Undergraduate Students	3,997	3,650
Courtesy Patrons and Friends members	121	61
Total number of browsing transactions (number of books and media used in-house)	N/A	3,442
Total number of Reserve items circulated	562	573
Total number of circulation transactions to CARLI library patrons	2,055	1,717
Total number of circulation transactions to other patrons via nation-wide resource sharing services	257	612
<i>The following totals include circulation transactions for all patrons by type of material</i>		
Total number of books circulated, including microform books	4,707	4,239
Total number of DVDs circulated	2,661	2,527
Total number of audio items circulated	74	140
Gate count or number of persons using the library	40,761	52,060
Total number of research assistance transactions	1,412	1,707
Total number of information literacy instruction sessions	31	25
Total number of attendees at information literacy instruction sessions	812	393
Total number of library tours	9	11
Total number of attendees at library tours	84	174
Total number of resource sharing/interlibrary loan requests (borrowing and lending, both filled and unfilled requests)	4,919	4,776
Total number of resource sharing/interlibrary loan filled requests (borrowing and lending)	3,586	3,636
Total number of filled resource sharing/interlibrary loan requests borrowed by Quincy University patrons	1,067	1,112
Total number of filled resource sharing/interlibrary loan requests lent by Quincy University to other libraries	2,519	2,524
Number of Quincy University patrons borrowing from other CARLI I-Share libraries	1,017	1,028
Number of patrons from other CARLI I-Share libraries borrowing from Quincy University	1,897	1,939
Total number of searches performed on all of the electronic resources including the library's discovery platform	156,751	142,015
Total number of searches from all research databases, image collections and eBook collections	128,522	111,671
Total number of searches using the OPAC (discovery platform)	28,229	30,344

D. Budget for Fiscal Year 2014-2015

Line Item from Operational, Capital and Endowment budgets	Budget	Actual	Remaining Balance
Administrative Salary	149,378	154,431	-5,053
Office and Part Time Staff Salary	47,987	23,360	24,627
Student Employment	46,000	40,870	5,130
Benefits including FICA Tax	22,732	31,075	-8,343
Memberships for scholarly organizations	1000	880	120
Postage	750	693	57
Printing and photocopying	1200	848	352
Travel for conferences/seminars	800	839	-39
Professional services paid to CARLI and OCLC/State Library	12,000	13,890	-1,890
Periodicals and Databases	95,000	95,813	-813
Supplies	5,000	5,192	-192
Total operational	381,852	367,891	13,961
Capital-Library books	30,000	13,845	16,155
Endowment-General Library endowment	14,942	9,698	5,244
Endowment-Brenner Supporting	86,833	2,509	82,324
Endowment-Friends of the Library	1,047	5995	5995*

*The library sold \$5,566 of books and library furniture as part of the remodeling of the lower level. The library spent \$618 of the Friends fund to sponsor several events as detailed earlier in this report.

Goals for 2016: As mentioned throughout this report the library has several assessment and service goals during the coming year.

- The assessment of the social science print collection including removing or updating the related metadata from the library's discovery platform.
- Review the tool for logging research assistance queries and develop an assessment strategy for research assistance service.
- Continue to collaborate with students and faculty to re-vision the library's physical space and services.
- Collaborate with IT to improve the library's web pages especially highlighting new and upgraded e-resources.
- Collaborate with staff from the Student Success Center and the Office of Student Affairs to provide more cultural and social activities for students.

In conclusion, the Brenner Library would like to thank the entire university community for their support in the past year. We look forward to serving the students and faculty in the future and to work together to make the Brenner Library the center of Quincy University.

Respectfully submitted,

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Gary Moeller—Circulation Supervisor (June-August, 2014)

