

# Quincy University

## 2023-2024 Verification Worksheet

### Identity and Statement of Educational Purpose

Your 2023-24 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. If you are an independent student, only you must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. If you are a dependent student, you and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed. You are required to complete this form along with the standard verification form.

#### Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate/Cell Phone Number

#### Identity and Statement of Educational Purpose (To be signed at the Institution)

The student must appear in person at Quincy University to verify his or her identity by  
(Name of Postsecondary Educational Institution)  
presenting an unexpired valid government-issued photo identification (ID), such as but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

#### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Print Student's Name)  
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Quincy University for 2023-2024.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student's Signature) (Date) (Student's ID Number)

**If you are unable to appear in person at Quincy University, please refer to the back side of this form for alternative method of identity verification.**

## Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Quincy University  
(Name of Postsecondary Educational Institution)

to verify his or her identity, the student must provide to the institution: (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Quincy University for 2023-2024.  
(Name of Postsecondary Educational Institution)

\_\_\_\_\_  
(Student's Signature) (Date) (Student's ID Number)

### **NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT**

State of: \_\_\_\_\_

County of : \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
Date Notary's Name

Personally appeared, \_\_\_\_\_, and provided to me on a basis of  
Printed Name of Signer

Satisfactory evidence of identification \_\_\_\_\_

WITNESS my hand and official seal:

\_\_\_\_\_  
Notary's Signature Date  
MY COMMISSION EXPIRES ON \_\_\_\_\_ Seal:

### **Certification and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

_____ Print Student's Name	_____ Student's ID Number
_____ Student's Signature	_____ Date
_____ Parent's Signature (If Dependent)	_____ Date

*Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Quincy University financial aid administrator. You should make a copy of this worksheet for your records.*

Mail to: Quincy University Financial Aid Office, 1800 College Ave., Quincy, IL 62301-2699  
Questions: Phone 217-228-5260 • Email: sfs@quincy.edu • Fax: 217-228-5635