Application for Admission
Professional Studies Program

Application Instructions
You must have completed high school at least seven years ago or be at least 24 years old to be admitted to the Professional Studies Program.

1. Complete all sections of this application and return it to the Quincy University Office of Admissions.

2. Have you official college transcript(s) from all institutions in which you have been enrolled mailed directly to the Quincy University Office of Adult Studies.

3. $25 application fee. Check payable to Quincy University.

The completed application and necessary transcripts must be received before your application can be processed.
PROFESSIONAL STUDIES ADMISSION APPLICATION

ENTERING DATA

☐ Fall 20____
☐ Spring 20____
☐ Summer 20____

Professional Studies Program for which admission is sought:
☐ Business (online)  ☐ Education  ☐ Human Services (online)

PERSONAL DATA

LAST NAME  MAIDEN NAME (IF APPLICABLE)  FIRST NAME  MIDDLE INITIAL  ☐ Male  ☐ Female

PERMANENT HOME ADDRESS

CITY  STATE  ZIP

COUNTY  PHONE (HOME)  PHONE (CELL)

DATE OF BIRTH  SOCIAL SECURITY NUMBER

Are you a U.S. citizen?  ☐ Yes  ☐ No

Country of citizenship

Resident Alien Identification No.  Country of Birth

International students, please list your TOEFL score.

If your primary language is not English, please list it here.

Can we reach you by e-mail?  ☐ Yes  ☐ No

E-mail Address

Religious Preference  ☐ Yes  ☐ No

Name of Parish, Synagogue or Church

Racial Ethnic Group

Do you consider yourself to be Hispanic or Latino?  ☐ Yes  ☐ No

( Hispanic/Latino refers to people of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race)

Selecting one or more of the following, do you consider yourself:

☐ American Indian or Alaska Native (A person having origins in any of the original peoples of North Central, or South America who maintains a tribal affiliation or community attachment) If you are an American Indian, what is your tribal affiliation?  ______________

☐ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)

☐ Black or African American (A person having origins in any of the black racial groups of Africa)

☐ Native Hawaiian or Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)

☐ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa)

What is your marital status?  ☐ Single  ☐ Married  ☐ Divorced  ☐ Widowed

Personal Conduct (Answer required. If you answer yes to either of these questions, you must submit a statement of explanation on a separate sheet of paper.)

a) Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended, for reason of academic dishonesty or because of an offense that harmed or had the potential to harm others?  ☐ Yes  ☐ No

b) Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges currently pending against you at this time?  ☐ Yes  ☐ No
BACKGROUND
List all places of employment, beginning with the most recent. Use a separate sheet of paper if necessary.

Place of Employment ___________________________________________ Position ________________________________

Address _______________________________________________________________________________________

Work Telephone ____________________________ Employed from ___________ to ___________

Place of Employment ___________________________________________ Position ________________________________

Address _______________________________________________________________________________________

Work Telephone ____________________________ Employed from ___________ to ___________

Place of Employment ___________________________________________ Position ________________________________

Address _______________________________________________________________________________________

Work Telephone ____________________________ Employed from ___________ to ___________

EDUCATIONAL BACKGROUND
List all colleges/universities attended, beginning with the most recent, and include date(s) of attendance and graduation or anticipated date of graduation. If you need additional space, please use a separate sheet.

______________________________________________________________________________________________

SCHOOL ________________________________ from ___________ to ___________

MONTH/YEAR MONTH/YEAR

CITY ___________________________ STATE

DATE OF GRADUATION

______________________________________________________________________________________________

SCHOOL ________________________________ from ___________ to ___________

MONTH/YEAR MONTH/YEAR

CITY ___________________________ STATE

DATE OF GRADUATION

______________________________________________________________________________________________

SCHOOL ________________________________ from ___________ to ___________

MONTH/YEAR MONTH/YEAR

CITY ___________________________ STATE

DATE OF GRADUATION
FINANCIAL AID
Will you be filing for financial aid through the Free Application for Federal Student Aid (FAFSA)?  □ Yes  □ No

PERSONAL STATEMENT
Please give a personal statement indicating why you would like to attend Quincy University.
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

VERIFICATION
I certify this information is true and complete to the best of my knowledge. Falsification of information on this application could jeopardize acceptance and enrollment. I authorize any schools or colleges I have previously attended to release personal and academic information to Quincy University. Further, I agree that my college grades may be used for statistical studies or sent to my high school or junior college for evaluation purposes.

Signature ___________________________ Date ___________________________

If there is any additional information that you feel would be helpful to the admissions committee in reviewing your application, please indicate on a separate sheet of paper.

In accordance with the Student-Right-to-Know regulations, Quincy University provides graduation and persistence rate information for current and prospective students. Contact the Office of Enrollment Management for this information.

Quincy University does not discriminate against students or applicants in its admission, education programs or activities based upon race, religion, age, national or ethnic origin, gender, disability, veteran status, marital status, sexual orientation or political persuasion.

In compliance with the U.S. Department of Education and the Clery Act, Quincy University’s annual disclosure of crime statistics is available on QU website - www.quincy.edu, the U.S. Department of Education website - www.ope.ed.gov/security/InstDetail.asp, or by contacting the Office of Campus Safety & Security, 1810 Lind St., Quincy, IL 62301-2699, 217-228-5289.

Please return the application, transcripts and $25 application fee to: