

SPECIAL TOPIC COURSE PROPOSAL



Proposed Course Title: _____

Course Prefix & Level: _____ Credit Hours: _____ Division/School: _____

Prerequisites, if any: _____

Semester/Year course will be first offered: Fall/Spring/Summer 20____

Proposed Course Description (please attach a draft syllabus including learning outcomes):

How will the proposed course fit into the curriculum?

- Will this course be accepted in place of a currently required major field course?
Yes/No If yes, provide details.

- Is this course being piloted as a potential major field course? Yes/No If yes, please provide details.

- Is this course needed as a major elective to fulfill credit hour requirements in the major field? Yes/No If yes, provide details.

- **Is this course proposed as an elective for non-majors? Yes/No If yes, provide details.**

- **Is this course proposed as a General Education elective? Yes/No If yes, provide details.**

- **Will this course be taught as an overload or as part of a faculty member's regular load? Please provide details**

What University resources will be needed to ensure the instructional success of this course (library, computer, labs, equipment, etc)?

Please provide details. _____

Please indicate if you also plan to request a special curriculum designation from Academic Programs Committee (APC) for this Special Topics course – Please indicate all that apply:

G Designation W Designation E Designation

Instructor Signature _____ **(Date)** _____

School/Division Approval/Signature _____ **(Date)** _____

VPAA Approval/Signature _____ **(Date)** _____

NOTE: All signatures need to be secured in the order listed for the Special Topics course to be listed on the course schedule. 10-15-09