

## Move-In Technology Check List

To do BEFORE connecting my computer to the QU network:

1. Purchase Cat 5 Network cable. (10ft.-15ft. length)
2. Purchase lock for my laptop. (if applicable)
3. Have phone number of my manufacturer for technical support for my computer and my printer. (Quincy University does not provide technical support!)
4. Symantec Antivirus Corporate Edition 10 (antivirus software provided by Quincy University) includes virus protection as well as spyware and adware protection. Symantec recommends that you uninstall old antivirus and spyware software before installing the new software. See the instructions for "Removing Software" on the S.M.A.R.T. CD.
5. Install Symantec Antivirus Corporate Edition 10. See the instructions for "Installing Antivirus" on the S.M.A.R.T. CD.
6. Full scan of my computer for viruses. See the instructions for "Scanning My Computer" on the S.M.A.R.T. CD.
7. Install the latest recommended Microsoft updates for my operating system. See the instructions for "Update the OS" on the S.M.A.R.T. CD.
8. Change setting to automatically receive DNS server addresses. See the instructions for "DNS" on the S.M.A.R.T. CD.
9. Record my MAC address. See the instructions for "MAC" on the S.M.A.R.T. CD.
10. Power off my computer.
  - ❖ The Computer Center recommends the use of a USB flash drive in the place of floppy disks.